

GROUT TOWNSHIP BOARD MEETING MINUTES

Gladwin County, MI

October 14, 2025

CALL TO ORDER:

The meeting was called to order by Supervisor J. Shea at 6:30 p.m. The Pledge of Allegiance was recited by those attending.

ROLL CALL BY CLERK:

Members present: Supervisor: J. Shea, Clerk: D. Fritzler, Treasurer: M. Hill, Trustee: R. Christie (left prior to adjournment), and Trustee: J. Beck.

MINUTES OF THE PREVIOUS MEETING:

Following review, R. Christie moved to approve, to approve the minutes of September 9, 2025, as written J. Shea seconded motion. All ayes; 5-0, motion carried

TREASURER'S REPORT: (as of September 30, 2025)

1. General Checking - \$125,590.50
2. Expense Account Balance- \$1,637.23
3. Income Received in August- \$46,000.60
4. CD Balance: Two Certificates of Deposit: 1 (\$156,539.58 matures March 14, 2026) and the second (\$150,000.00 matures January 12, 2026)

J. Beck motioned to approve treasurer's report as provided, R. Christie seconded motion. All ayes 5-0; motion carried

TREASURER UPDATES:

1. 2025 Tax Rate Request: L-4029 2025 Rate form needs to be signed by Supervisor and Clerk. M. Hill will return to required entities
2. 2024 Annual Fiscal Audit Report and qualifying statement have been completed and submitted to the State of Michigan by Smith & Klaczkiewicz CPAs

FIRE BOARD REPORT: (Richard Christie)

1. Fire Board met on October 1st, 2025
2. Items Reviewed:
 - a. Open House was a success with over 175 attendees
 - b. Engine 5 needed new tires due to age
 - c. Thirteen Runs in September – 1 in Grout Township (an EMS assist)

COMMISSIONER REPORT: (Commissioner T. Winarski)

1. Evaluation of Deputy Administration to be reviewed
2. Voted to make Drain Commissioner Full Time role
3. Attended Beaverton Township meeting where they plan on instituting an Employee Conduct policy. Recommends other townships consider implementing, as well
4. Airport updates: Currently working on all-weather station. Building of hangers to begin next year (will only be 3 now)
5. Mid Michigan Community Action Meeting (MMCA) – No updates, actions were paused due to State budget approval delays
6. Hazardous Waste Day updates: There was an increase in Grout Township residents that participated this year, as well as an overall increase in participation from entire county residents. Cost for the event also increased.

CORRESPONDANCE: (nothing new)

1. Previous correspondence reminder: Woman's Expo October 24th & 25th, Hosted by Gladwin County Chamber of Commerce & the Beaverton Activity Center. Free to the public. Will be held at the Beaverton Activity Center.

CITIZENS COMMENTS:

None

PRESENTATION OF BILLS:

Following review, Clerk will add payment for Jim Hite for completed cement work at the Hall. R. Christie moved to accept expenses with change, J. Beck seconded, to approved the bills for the month of October, 2025. All ayes; 5-0, motion carried.

BUDGET AMENDMENTS:

None

JUNK CASES:

J. Shea following up on property on M-18. No new cases open

UNFINISHED BUSINESS:

1. Mosquito proposal – Notice to township residents will be made on township hall board and M. Hill to send letter to registered voters to inform of vote
3. EGLE Grant Update – M. Hill attended informational Zoom meeting on how to fill out future reports on spending. Grant is for requested \$280K and will be used for roads and updates to hall, cemetery and office equipment. Half of money received at beginning of projects and second half after completion

UNFINISHED BUSINESS: (Continued)

4. Sexton Job Description – Hold until future budget meeting when previous and current Sextons can be consulted
5. Basement Cleaning Quotes – J. Shea: RB. Handyman Services LLC (Cleaning company in Beaverton) quoted \$663.72. Other companies haven't responded to quote requests. J. Shea has bug bombed the basement this past month
6. Cemetery Driveway Upgrade and Leveling – J. Shea: Quote from Graves Trucking and Excavating Inc. for 125 yards of gravel, area prep and spreading: \$4,112.50. Quote for large tree trimming and stump grinding from S-L-T Seasonal Service LLC.: \$4400.00. Driveway will be completed in coming months. Tree trimming and stump grinding project will be held until we receive first EGLE Grant money
7. November Election Update – November 4th, 2025. D. Fritzler - Grout Township mosquito proposal on all ballots. Additional school bond proposal for Gladwin School residents. Ballots were received from the printer and were mailed out to Absentee Voters during the last week of September. County ran newspaper notice for upcoming election. Election equipment is scheduled for public testing Tuesday, October 28th @3:00pm (will be arriving at 2:00pm for set up). Weekend Clerk hours before election are Sunday, November 2nd 9:00am – 5:00pm.

NEW BUSINESS:

1. M. Hill – FYI Gladwin County: Resolution for Partial Termination of a Farmland Development Rights Agreement (#25-013) – Parcel number: 100-007-100-004-01. County needed to approve it because zoning is done through the county.

OTHER MATTERS FOR DISCUSSION:

1. J. Shea – will be meeting with road commission for 2026 road improvement plans. He welcomes requests from residents on perceived problem areas
2. M. Hill – Winter tax bill resolution offers an optional 3% interest rate can be added to outstanding balances in February. Do we want to enforce interest? Board members in attendance unanimously agree, interest is not to be added for upcoming Winter bills that remain outstanding in February 2026

ADJOURNMENT:

The meeting was adjourned at 7:33p.m.

Minutes Respectfully Submitted,

Diana Fritzler

Diana Fritzler

Grout Township Clerk